



**Cumberland
Council**

Post Specification

Date	September 2020
Post Group Number	7138
Post Title	Trusted Assessor
Job Family	People Care and Development
Job Family Role Profile	PCD10ii
Final Grade	11

To be read in conjunction with the job family role profile

Service Area description

The trusted assessor role will operate as part of provider services and will facilitate discharges into all sectors of the health and social care system.

Purpose of this post

To function within a hospital based service as a trusted assessor, working with case managers and discharge navigators, across each Discharge to Assess pathway. Supporting and facilitating timely discharges into all health and social care providers, community and building based. The role is to work as part of an integrated team and ensure individuals receive support from the most appropriate service upon discharge from hospital, enabling the best possible outcomes for each individual.

Key job specific accountabilities

1. Support facilitation of safe and timely discharges to enable individuals, who do not need to be in an acute setting, to access the right service at the right time in line with the national discharge to assess guidance. Ensure the pathway identified for each person offers support which is an appropriate level of intervention to promote optimal outcomes, building on a strength based approach for the individual and wider community.
2. Build and sustain relationships with all stakeholders to develop trust and communication across the health and social care system as a whole. Ensure communication with the individual and families is timely, accurate and transparent.
3. As an integral part of the discharge process, work creatively as part of the team to proactively resolve any delays in the flow which would impact on the individual receiving the support required in the correct place in a timely manner. Reducing any impact on the optimal outcomes not being achieved for the individual and creating additional pressure within the health and social care system.
4. Autonomously apply strong analytical and assessment skills to determine which service is the most appropriate required. Utilise positive risk taking factors to maximise outcomes for individuals. Complete all corresponding paperwork to ensure all staff working and individuals are safe. Ensure that, at all time, any independent decision-making is evidence based and the post holder will be required to deal independently with unanticipated issues.
5. Liaise with social care and health teams to ensure any statutory assessments are undertaken for the appropriate pathway and making sure eligible needs are met and recorded accurately. The post holder will at times, be required to provide evidence based

challenge to stakeholders across the system to ensure the correct pathway is utilised to maximise outcomes for the individual.	
Please note annual targets will be discussed during the appraisal process	
Key facts and figures of the post	
Budget Responsibilities	Non- financial – identify reductions in ongoing support for individuals, tailor support interventions to maximise efficiency in service delivery.
Staff Management Responsibilities	None
Other	
Essential Criteria - Qualifications, knowledge, experience and expertise	
- Trusted Assessor or a willingness to achieve within 9 months of appointment - Manual Handling Keyworker - Practical experience in the workplace with vulnerable people in a clinical setting. - Experience of practical problem solving and demonstrating the ability to prioritise cases and workload. - Experience of partnership working or multi-disciplinary team approaches. - Experience of confident decision making in a fast paced, highly pressured, changing environment. - Good communication including interpersonal skills with all stakeholders. - Demonstrate ability to analyse information and data accurately to support with decision making. - Concise written communication and effective IT skills. - Have the ability to demonstrate effective time management skills, punctuality and ability to work to deadlines - Ability to create and maintain a culture that enables and empowers staff and customers alike - Ability to network effectively with multi-disciplinary organisations and contribute to effective team working' - Be able to demonstrate an extensive understanding of changing needs of individuals and the impact of this on their health and wellbeing - Awareness of relevant national and local policies and legislation relevant to area of work including health and safety and the impact on system flow - Ability to deal with some challenging behaviour and situations where confrontation may arise - Minimum Level 4 qualification or a willingness to work towards OR a considerable period of relevant working experience	
Disclosure and Barring Service – DBS Checks	
- This post requires / does not require a DBS check. - The level of check required is: - DBS Enhanced - Adults	
Job working circumstances	
Emotional Demands	Some exposure to service users who may be distressed/ disadvantaged
Physical Demands	None
Working Conditions	Some exposure to confrontation/challenging behaviour The post will be working within a highly pressurised fast paced environment
Other Factors	
There will be a need to respond to staff and situations urgently that will not always be accessible via public transport, therefore there is a requirement to travel independently via a motorised vehicle due to the geographical dispersal of the staff and service users throughout the division.	